

# Daniel Park

dannyp07@gmail.com  
(847)877-6617

2772 N 46th St, Milwaukee, WI 53210

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- EDUCATION     **University of California, Irvine (UCI)** - Irvine, California     Spring 2021  
Master of Urban and Regional Planning
- Marquette University** - Milwaukee, WI     May 2015  
Bachelor of Science in Business Administration
- MAJORS        ***Accounting and Information Technology***
- SKILLS        ***Land Use Planning***
- Document planning commission meetings
  - Utilize Municode and city ordinances
  - Engage with state and local officials
  - Process applications such as home occupation and temporary use permits
- Research Expertise***
- Utilize census and American Community Service data
  - Present before elected officials and key community members
  - Proficiency in Geographic Information System (GIS) mapping
- Microsoft Excel***
- Conduct Z-tests and T-tests for statistical analysis
  - Report findings utilizing histograms and line charts
  - Use probability functions for inferential statistics
  - Generate pivot tables and VLOOKUPS
- PROFESSIONAL EXPERIENCE     **UCI Department of Urban Planning and Public Policy**     June 2020 - October 2020  
***Planning and Policy Analyst***
- Developed strategy to meet public interest needs in local and state municipalities
  - Fostered relationships with grassroots organizations to build support and funding
  - Created specific programs and campaigns to assist Latino and Black communities
  - Served as liaison to media organizations in spreading factual news and messages
  - Utilized mapping and research proposals to bring resources to policy department
  - Assisted professors in meeting grant writing deadlines and research goals
  - Maintained system of working relationships with various universities across region
- City of Laguna Niguel, Laguna Niguel, CA**     November 2019 - April 2020  
***Planning Aide/Intern***
- Oversaw program development to meet new and existing city infrastructure goals
  - Attended planning commission meetings to document results and motions in-place
  - Researched current housing and planning legislature from local state governments
  - Staffed the public counter to interact and answer questions from local applicants
  - Utilized GIS software to map emergency disaster procedures and map creation
  - Created staff reports to send out to planning department indicating new public policies
  - Wrote grant proposals to federal jurisdictions in obtaining funds and fellowships
  - Applied for Community Development Block Grant (CDBG) for local organizations
- Los Angeles Conservation Corps, Los Angeles, CA**     November 2018 - June 2019  
***Program and Policy Coordinator***
- Conducted trainings and workshops to provide jobs for communities of color
  - Advised local leaders in education and environmental justice in proper IT practices
  - Implemented new systems utilized by +200 staff and directors across offices
  - Developed robust information systems for clean and green recycling program
  - Documented steps and procedures for company to properly store source data
  - Facilitated policy updates and changes according to government set regulations

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PROFESSIONAL EXPERIENCE **National Park Service, Mammoth Lakes, CA** June 2018 – September 2018  
**Policy Analyst**

- Mediated field projects to enter environmental data in systems for research reports
- Analyzed trends and patterns in environmental test scores within relevant ecosystems
- Shared projects with the public to educate visitors on federal government rules
- Managed water and air quality data measurements to generate reports for scientific use

**CDW Corporation, Chicago, IL** October 2017 - April 2018  
**Project Manager**

- Drafted policy standards and plans for approval by senior management team
- Conducted system risk-assessments to monitor risks involving +50 third party vendors
- Authored reports based upon analysis of key vulnerabilities within new systems
- Enforced governing body policies published by the C-suite for employee compliance
- Analyzed federal documents to ensure 100% compliance to company policies
- Compiled statistical data to provide security recommendations for upper management

**PricewaterhouseCoopers LLP, Milwaukee, WI** July 2015 - August 2016  
**Government Auditor**

- Analyzed federal laws and codes in order for clients to 100% comply across industry
- Probed clients' database management systems to ensure proper internal controls
- Recommended disaster recovery solutions in case of fraud and security breaches
- Applied Federal Regulation Plan by relying on the use of client auditors for testing
- Utilized various Microsoft Excel functions such as VLOOKUP and Pivot Tables
- Delivered recommendations to clients to protect access rights and system operations
- Investigated client internal controls for 100% compliance with government standards
- Ensured government compliance by analyzing entity level controls across audit scopes
- Engaged with PeopleSoft and Oracle database systems for full security compliance
- Analyzed risk assessments to issue reasonable assurance on client financial statements
- Tested federal policies and guidelines for full compliance and industry best practices

**Marquette University College of Business, Milwaukee, WI** August 2013 - March 2014  
**Undergraduate Research Assistant**

- Answered public inquiries regarding organization operations and database systems
- Consulted staff members specializing in law for improvements within college
- Attained knowledge of policy best practices within higher education institutions
- Inputted risk assessments for processing between college departments and staff
- Participated in higher education business processes used for each academic year

ACTIVITIES AND HONORS **Urban Planning and Public Policy Scholarship Award** September 2019 - May 2020  
**University of California, Irvine**

**American Conservation Experience, St. George, Utah** January 2017 - June 2017  
**AmeriCorps Member**

- Volunteered to create and maintain hiking trails through America's national parks
- Worked with youth to remove invasive species in various wilderness areas

**Magis/Ignatius Award for Academic Achievement** August 2012  
**Marquette University College of Business Administration, Milwaukee, WI**

**Dean's List** May 2012-2013  
**Marquette University College of Business Administration, Milwaukee, WI**